

TOWN OF SMITHFIELD

310 Institute Street, PO Box 246, Smithfield, VA 23431 Tel: 1-(757)-365-4200 Fax: 1-(757)-357-9933 www.smithfieldva.gov

PLANNING COMMISSION (PC) APPLICATION

Date of Application 9/9/22

Name: (signature)

11/7/2022

Date of Application	Or Meeting
In accordance with the Smithfield Zoning Ordinance, this applic (Ten (10) copies each of completed application and additional submitted to the town at least 21 days before the regula materials are submitted at the meeting, then the PC may 2nd Tuesday of the month (unless otherwise noted) at 6:3 Smithfield Center, 220 North Church Street. Applicant/Owner: Caliber Bodyworks of Virginia LLC	materials) as requested below must be rly scheduled PC meeting. If any new table the application. The PC meets the 30 pm in conference rooms A&B at the
Address: 2941 Lake Vista Drive, Lewisville, TX 75067	
Phone: 903-771-9444 Email: joe	@crossdevelopment.net
Check all that apply:	
Special Use Permit	PC Waivers
☐ Site Plan/ Amendment	Text Amendment
Special Sign Exception	Map Amendment
CBPA Exception	Fee Paid 9/20/2022
Subdivision Plan/	Final Plat
Preliminary Plat Proposed Use/ Exception: We are proposing to purchase Center and re-brand it as a Caliber Collision Center.	
repair shop. The project will receive new signage, the	
and men feming. Coliber emply appe	
and hours of operation are severall	8-5 A-F.
and hours of operation are generally	:30am-5:30pm, Mon-Fi
Please consult with the Community Development & Planning De	epartment for additional materials required.
DECLARATION OF CONS By signing below, the property owner/applicant/agent consproperty by public officers, employees, and agents of the site for purposes of processing, evaluating or deciding this	sents to entry upon the subject Fown of Smithfield to view the
Name: (printed or typed) Joe Dell	

Version: 2021-02-09

Ms. Clary,

This letter/narrative is in response to our SUP application submittal and the email we received with additional items needed. I have included a revised site plan with this letter. The only changes being made to the existing building and site are:

- Signage (submitted previously)
- Additional fencing
 - o Adding two sides to an existing fenced area to enclose it

No other changes to the site or building are being requested.

Description of the Project

The proposed use is a Caliber Collision Auto Body shop. Caliber Collision will employ approximately 15-20 employees and will have business hours from 7:30am to 5:30pm Monday through Friday. Caliber Collision only expects 8-10 patrons per day.

Comprehensive Plan

In reviewing the Comprehensive Plan, the proposed use is compatible (where applicable) to the 8 sections of the Comprehensive Plan

- 1. Community Development the proposed use is compatible
- 2. Economic Development the proposed use is compatible
- 3. Housing not applicable
- 4. Historic Preservation, Parks and Recreation not applicable
- 5. Land Use the proposed use is compatible
- 6. Public Services not applicable
- 7. Transportation, Traffic and Parking the proposed use is compatible
- 8. Environment the proposed use is compatible

Zoning District and Surrounding Properties

The current zoning for the proposed project is HR-C with an Entry Corridor Overlay

Properties to the North are zoned HR-C with an Entry Corridor Overlay and N-R

Properties to the East are zoned R-O and HR-C

Properties to the South are zoned HR-C with and Entry Corridor Overlay

Properties to the West are zoned N-R

The current and future neighborhood conditions should remain unchanged.

The current pedestrian and vehicular traffic patterns both on-site and off-site should remain unchanged.

The site and proposed use are adequately serviced by public facilities.

PUBLIC NOTICE

NOTICE OF PUBLIC HEARING PLANNING COMMISSION OF THE TOWN OF SMITHFIELD SPECIAL USE PERMIT

Notice is hereby given that the Planning Commission of the Town of Smithfield, Virginia will hold a public hearing at the regular meeting of the Planning Commission in the council chambers in The Smithfield Center, 220 N. Church Street, meeting room A, Smithfield, Virginia, on Monday, November 7 th , 2022 at 6:30 p.m. to consider the application of Caliber Deducation of Caliber Bodyworks of Virginia LLC. C/O Joe Dell applicant, Smithfield Auto Center, LLC., owner, for a special use permit under the a special use permit under the provisions of Article 3.I. Section C.13 of the Zoning Ordinance of the Town of Smithfield, Virginia, adopted September 1, 1998, and as amended thereafter, for the use of an automobile and light vehicle repair establishment (within a completely enclosed structure with screened outdoor storage). The property which is the subject of this special use permit application is 928 S Church Street (Tax Map Parcel no. 21A-32-071A), which is located 550 feet +/- north of the intersection of Evans Drive and S Church Street and contains 2.91 +/- acres. The parcel's current zoning designations are Highway Retail Commercial (HR-C) & Entrance Corridor Overlay (ECO). Any person affected by or interested in the aforesaid application may appear at the hearing and be heard. Copies of the Zoning Ordinance of the Town of Smithfield and application for this special use permit are available for inspection at the Department of Community Development & Planning, 310 Institute Street, Smithfield, Virginia 23430. VIRGINIA BY: Lesley G. King, Clerk

Smithfield Times: Oct. 26 and Nov. 2, 2022 **PUBLIC NOTICE**

PUBLIC NOTICE

NOTICE OF PUBLIC HEARING TOWN COUNCIL OF THE TOWN OF SMITHFIELD **SPECIAL USE PERMIT**

Notice is hereby given that the Town Council of the Town of Smithfield, Virginia will hold a public hearing at the regular meeting of the Town Council in the council chambers in The Smithfield Contex 230 N The Smithfield Center, 220 N. Church Street, meeting room A, Smithfield, Virginia, on Tuesday, December 6 th , 2022 at 6:30 p.m. to consider the application of Caliber Bodyworks of Virginia LLC. C/O Joe Dell applicant, Smithfield Auto Center, LLC., owner, for a special use permit under the provisions of Article 3.I. Section C.13 of the Zoning Ordinance of the Town of Smithfield, Virginia, adopted September 1, 1998, and as amended thereafter, for the use of an authe teater, for the use of an au-tomobile and light vehicle repair establishment (within a com-pletely enclosed structure with screened outdoor storage). The property which is the subject of this special use permit applica-tion is 928 S Church Street (Tax Map Parcel no. 21A-32-071A), which is located 550 feet +/north of the intersection of Evand Drive and S Church Street and contains 2.91 +/- acres. The parcel's current zoning designations are Highway Retail Commercial (HR-C) & Entrance Corridor Overlay (ECO). Any person affected by or interested in the aforesaid application may appear at the hearing and may appear at the hearing and be heard. Copies of the Zoning Ordinance of the Town of Smithfield and application for this special use permit are available for inspection at the Department of Community Development & Planning, 310 Institute Street, Smithfield, Virginia 23430.

TOWN OF SMITHFIELD, VIRGINIA

BY: Lesley G. King, Clerk

Smithfield Times: Nov. 23 and 30, 2022 PUBLIC HEARING

TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246, Smithfield, VA 23431 (757) 365-4200 - Fax (757)357-9933

ENTRANCE CORRIDOR OVERLAY (ECO) APPLICATION

Date of Application 9/9/22 Date of Meeting ______

In accordance with Article 3.R of the Zoning Ordinance, this application must be completed and all materials as requested below must be submitted to the town at least 21 days before the regularly scheduled Planning Commission (PC) meeting. If any new materials are submitted at the meeting, then the PC may table the application. The PC meets the 2nd Tuesday of the month (unless otherwise noted) at 6:30 pm in conference rooms A&B at the Smithfield Center, 220 North Church Street. The applicant's, or their representative's, presence is requested at the meeting. 21A-32-071A Project Address: 928 S Church St Tax Parcel ID# (TPIN): Owner: Smithfield Auto and Truck Center LLC Owner Address: 928 S Church St Owner Phone: Owner Email: Applicant: Caliber Body Works of Virginia LLC Applicant Address: Applicant Phone: 903-771-9444 Applicant Email: joe@crossdevelopr Joe@crossdevelopment.net Check all that apply: ☐ New Commercial Structure ☐ Siding Change ☐ New Accessory Structure ☐ Roof Change New Fence partial ☐ Window Change ☐ New Shed Color/ Paint Change ☐ Addition to Existing Building ☐ Lighting Change ☐ Parking Lot Alterations Sign Project Description: Caliber Body Works of Virginia will be purchasing the existing Auto and Truck Center and re-branding the building with new signage, painting the trim only (black), and completing the fencing in the rear of the parcel for a secure storage yard. Attach additional sheets if necessary. Please submit roof, siding, brick, and color samples; window details; elevations of the structure; site plan/ survey, height of structure (if applicable), colored drawings (drawn to scale), refer to

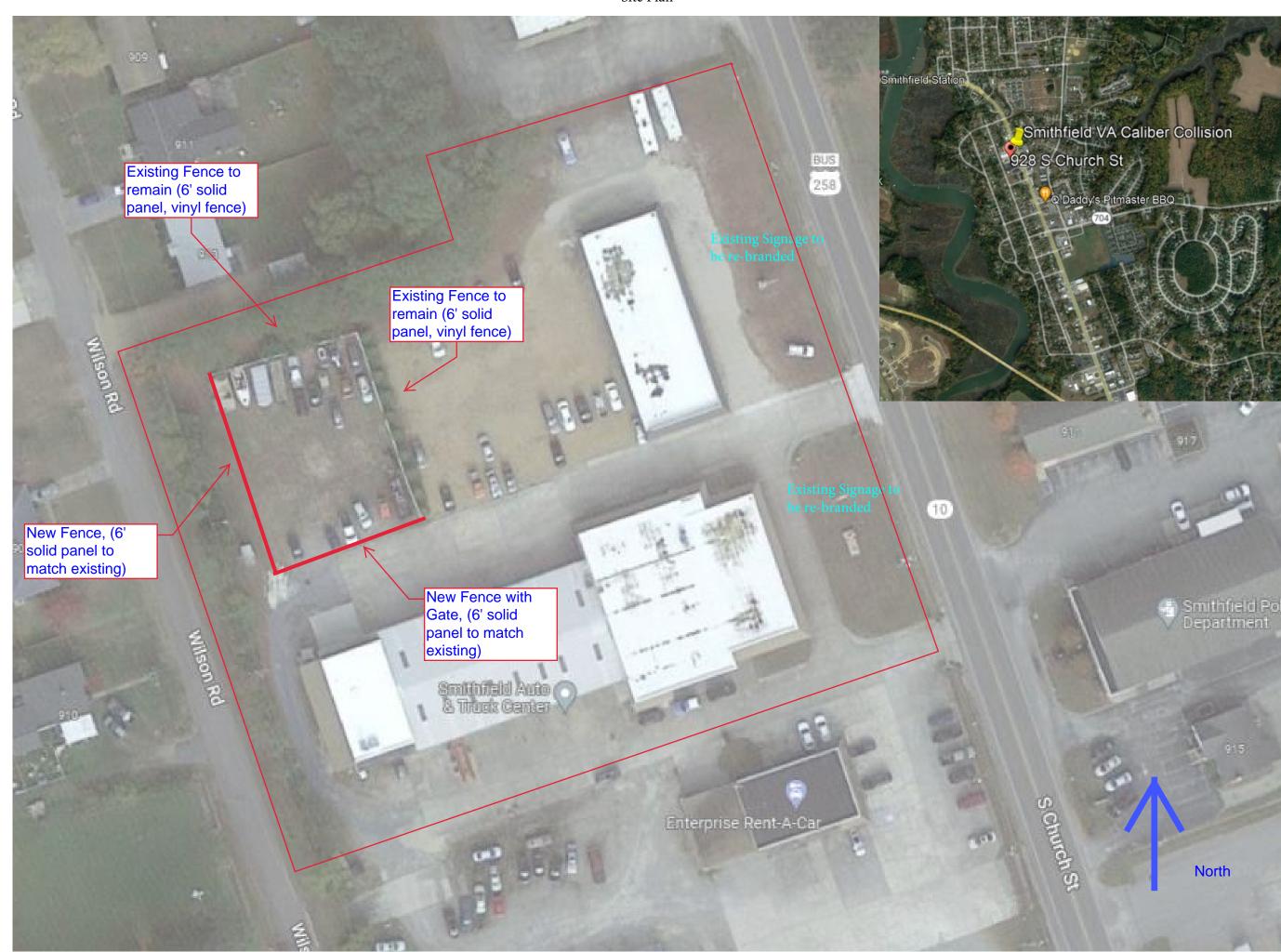
DECLARATION OF CONSENT:

Article 10 of the Zoning Ordinance for sign regulations.

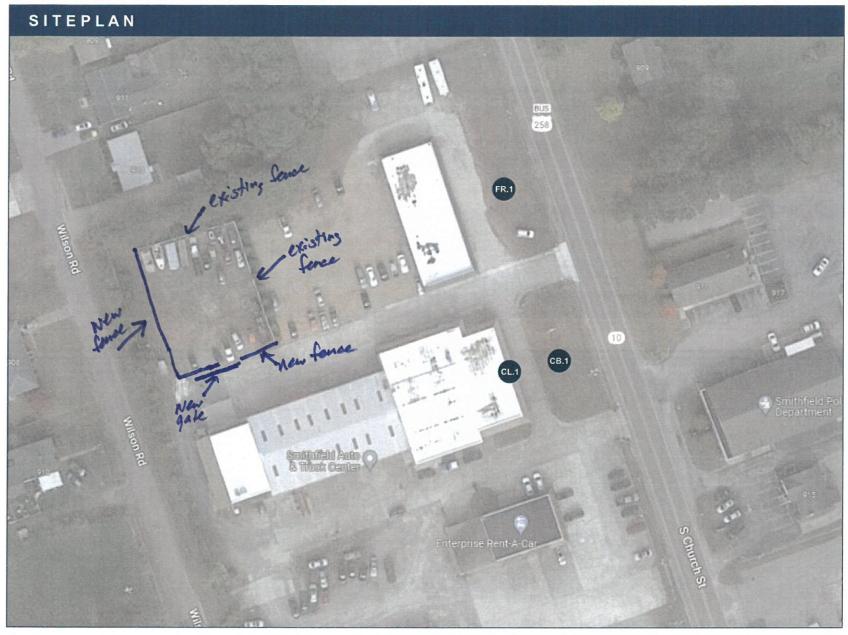
By signing below, the property owner/applicant/agent consents to entry upon the subject property by public officers, employees, and agents of the Town of Smithfield to view the site for purposes of processing, evaluating or deciding this application.

Name: (printed or typed) Joe Dell

Name: (signature)







WORKSCOPE

- CL.1 FACE-LIT CHANNEL LETTERS RACEWAY MOUNT (QTY. 1)
- CB.1 D/F CABINET SIGN FOR PYLON (QTY. 1)
- FR.1 FACE REPLACEMENT (QTY. 2)
- PNL.1 S/F PARTS DELIVERY SIGN (QTY. 1)

CODEINFO

CODE

N.T.S.

	070000 D0	REV.	DATE	BY	DESCRIPTION	CLIENT APPROVAL
_	JOB #: 278808-R0	1	00.00.00	XX	XXXX	
JONES SIGN	DATE 00 05 0000	2	00.00.00	XX	XXXX	1
UUNES SIGN	DATE: 08.25.2022	3	00,00,00	XX	XXXX	
		4	00.00.00	XX	XXXX	
Your Vision, Accomplished,	DESIGNER: L. Holton	5		XX	XXXX	LANDLORD APPROVAL
		6	00.00.00	XX	XXXX	EARDEONDAITHOVAL
WWW.JONESSIGN.COM	SALES REP. R. Walker		00.00.00	XX	XXX	
VVVVVV.JOIVESSIGIV.COIVI		8	00.00.00	XX	XXXX	
	PROJ MGR: S. Carter	9	00.00.00	XX	XXXX	

CALIBERCOLLISION

CALIBER COLLISION 958 S. Church St. Smithfield, VA

1.0

SHEET NUMBER

PERM





Proposed white vinyl 6' fencing to match what is existing on the property.



Existing tan trim to be painted black

Planning Commission approved earth tone shade



APPROVED

By Tammie Clary at 11:19 am, Oct 25, 2022

SIGN PACKAGE

DATE: 08.25.22

REQUISITE CHECKLIST ALL REQUIREMENTS MUST BE MET BEFORE BEING RELEASED TO PRODUCTION X SURVEY ALL VECTOR AND / OR HIGH RESOLUTION ART Lynne Holton 08.25.22 ALL PAINT / VINYL / PRINT COLORS (CMYK or PMS) / ALL STONE, BRICK, VENEER, AND FINISHES DESIGNER NOTES NOTES



CLIENT APPROVAL JOB #: 278808-R1 FR.1 DELETE, PNL.1 NON-LIT NOTE, CS.1 ADD LANDSCAPE, OAH AND SETBACK DATE: 08.25.2022 00.00.00 00.00.00 XX XXXX DESIGNER: L. Holton 00.00.00 LANDLORD APPROVAL DATE 00.00.00 SALES REP: R. Walker 00.00.00 XX XXXX 00.00.00 00.00.00 XX XXXX PROJ MGR: S. Carter



CALIBER COLLISION 958 S. Church St. Smithfield, VA

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WORK SCOPE

- **CL.1** FACE-LIT CHANNEL LETTERS RACEWAY MOUNT (QTY. 1)
- CS.1 D/F CABINET SIGN FOR PYLON (QTY. 1)
- PNL1 S/F PARTS DELIVERY SIGN (QTY. 1)

CODE INFO

CODE

N.T.S.

	070000 B4	REV.	DATE	BY	DESCRIPTION	CLIENT APPROVAL
_	JOB #: 278808-R1	1	10.10.22	LH	FR.1 DELETE, PNL.1 NON-LIT NOTE, CS.1 ADD LANDSCAPE, OAH AND SETBACK	
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JONES SIGN	DATE: 08.25.2022	3	00.00.00	XX	XXXX	
		4	00.00.00	XX	XXXX	
Your Vision, Accomplished.	DESIGNER: L. Holton	5	00.00.00	XX	XXXX	
Tour Visioni Accompnished.		6	00.00.00	XX	XXXX	LANDLORD APPRO
	SALES REP: R. Walker	7	00.00.00	XX	XXXX	
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	PROJIMGR: S. Carter	9	00.00.00	XX	XXXX	

CALIBERCOLLISION

CALIBER COLLISION 958 S. Church St. Smithfield, VA

1.0

SHEET NUMBER

CL.1 FACE-LIT CHANNEL LETTERS - RACEWAY MOUNT (QTY. 1)

SQUARE FOOTAGE: 76.26

FIELD SURVEY REQUIRED



EXISTING SCALE: N.T.S.

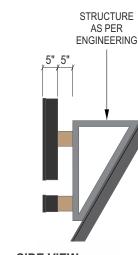


PROPOSED SCALE: N.T.S.

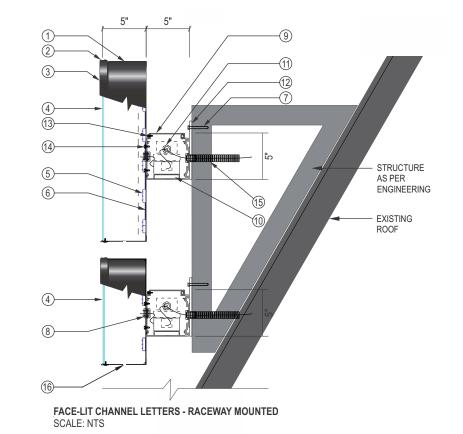
SPECIFICATIONS

- 1. .040" X 5" PRE-FINISHED ALUMINUM COIL (WHITE INSIDE) P-1
- 2. #8 1/2" PAN HEAD SCREWS
- 3. 1"-2" PRE-FINISHED JEWELITE CHEMICALLY BONDED TO FACES
- 4. 3/16" ACRYLIC LETTER FACES
 GRADIENT BARS (4) SEPARATE PCS W/ DP-3 APPLIED TO FACES
- 5. SLOAN VL4 6500K LED'S
- 6. ACM BACKS / LETTER LOCKED TO RETURNS
- 7. MOUNTING HARDWARE (TBD BY WALL CONSTRUCTION)
- 8. 7/8" ELECTRICAL HOLE / 3/4" COUPLER
- 5"H X 5"D NARROW ALUMINUM RACEWAY EXTRUSION W/ REMOVABLE TOP COVER PAINTED P-2
- 10. LED POWER SUPPLY ON 1/2" STAND-OFF FROM BOTTOM OF RACEWAY
- 11. TOGGLE SWITCH W/ LOCKOUT #38961 MOUNTED TO RACEWAY / MOUNT TO TOGGLE FRONT TO BACK
- 12. 1/4" X 2" MOUNTING STRAPS
- 13. #8 X 1/2" LONG SELF TAPPING SCREWS
- 14. #10 X 1/2" LONG TEK SCREWS
- 15. FLEXIBLE CONDUIT W/ WEATHER TIGHT FLEX CONNECTOR
- 16. 1/4" DIA. WEEP HOLES (EXTERIOR APPLICATIONS ONLY)

10'-3 3/4" 12'-9 1/2" 12'-9 1/2"



SIDE VIEW SCALE: 3/8"=1'-0"



NOTES:

- LETTERS OVER 3' MAY REQUIRE BRACING OR TWO RACEWAYS
- MINIMUM STROKE WIDTH OF LETTER = 3/8" + WIDTH OF LED + 3/8" / TYPICALLY NO LESS THAN 1 1/8"
 THOUGH A SMALLER STROKE IS POSSIBLE ON A SHORT, NARROW BEND LIT WITH LEDs ON EITHER SIDE OF THE BEND /
 IF LETTER STROKE IS WIDER THAN 5", 2 4 ROWS OF LEDs MAY BE REQUIRED
- PRE-FINISHED ALUMINUM COIL RETURNS ARE LETTER LOCKED TO PRE-FINISHED ACM BACKS
- INSTALLATION PATTERN AND MOUNTING HARDWARE TO BE SUPPLIED.
- 3M AND GERBER ARE STANDARD VINYLS, EXCLUDING CRYSTAL, BLOCKOUT, AND DAY/NIGHT PERF FILMS
- MEETS UNDERWRITERS LABORATORY, NATIONAL ELECTRICAL CODE, AND CITY CODE STANDARDS USING ETL CRITERIA
- ETL, MANUFACTURER, AND VOLTAGE/AMPERAGE TAGS ON RACEWAY



NIGHT VIEW SCALE: NTS

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JOB #: **278808-R1**DATE: 08.25.2022

DESIGNER: L. Holton SALES REP: R. Walker

PROJ MGR: S. Carter

COLORS / FINISHES

DP-3 CMYK GRADIENT

- PAINT DOOR AND ROOF TRIM BLACK

P-2 RACEWAY P.T.M. FASCIA

FRONT VIEW

SCALE: 3/8"=1'-0"

CLIENT APPROVAL DATE

LANDLORD APPROVAL DATE



CALIBER COLLISION 958 S. Church St.

Smithfield, VA

2.0

SHEET NUMBER

PERI

CS.1 D/F CABINET SIGN (QTY. 1)

square footage: 63sf sign is 32 sq ft.

FIELD SURVEY REQUIRED

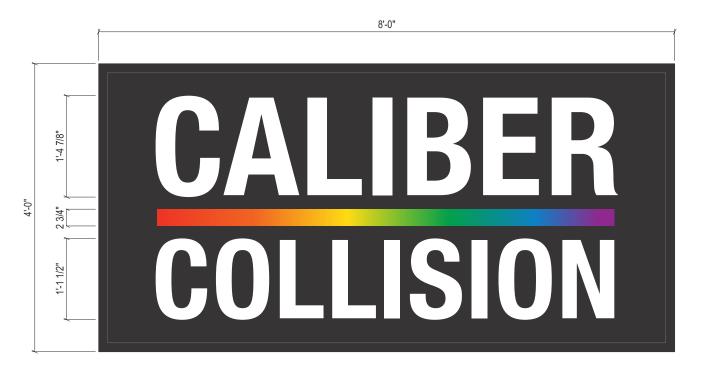


EXISTING SCALE: N.T.S.



PROPOSED SCALE: N.T.S

SETBACK 32'-0" FROM CURB



FRONT VIEW SCALE: 3/4" = 1'-0"

COLORS / FINISHES

P-1 BLACK

DP-3 CMYK GRADIENT

9'-5"

LANDSCAPED AREA

NEW CABINET SIGN

TOP VIEW SCALE: 3/16" = 1'-0"

Administratively approvable with Landscaping plan, cost estimate and landscaping bond

SPECIFICATIONS

- 1. FRAMED CABINET W/ PRE-FINISHED ALUMINUM SKIN / PAINTED P-1
- 2. 2" PRE-FINISHED ALUMINUM RETAINERS / PAINTED P-1
- 3. WHITE LEXAN FACES W/ 1ST SURFACE APPLIED GRAPHICS DP-3
- 4. INTERNALLY LIT W/ WHITE LEDs

NOTES

- PAINT EXISTING POLE BLACK P-1



CLIENT APPROVAL DATE JOB #: 278808-R1 FR.1 DELETE, PNL.1 NON-LIT NOTE, CS.1 ADD LANDSCAPE, OAH AND SETBACK DATE: 08.25.2022 00.00.00 DESIGNER: L. Holton 00.00.00 LANDLORD APPROVAL DATE 00.00.00 SALES REP: R. Walker 00.00.00 XX XXXX 00.00.00 00.00.00 XX XXXX PROJ MGR: S. Carter



CALIBER COLLISION
958 S. Church St.
Smithfield, VA

1'-6"

SIDE VIEW

SCALE: 3/4" = 1'-0"

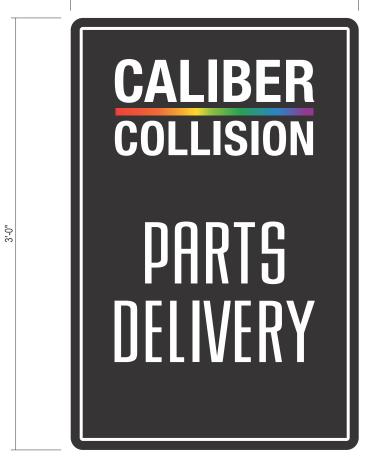
SHEET NUMBER

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S/F NON-ILLUMINATED PARTS DELIVERY SIGN (QTY. 1)

SQUARE FOOTAGE: 0	
FIELD SURVEY REQUIRED	
İ	
EXISTING	
SCALE: N.T.S.	
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PROPOSED	

directional sign, excluded from regulations, Art 10.F.5.



FRONT VIEW SCALE: 1 1/2" = 1'-0"

SPECIFICATIONS

SCALE: N.T.S.

- 1. 3mm ACM PANEL WITH FIRST SURFACE DIGITALLY PRINTED GRAPHICS DP-2
- 2. ATTACH FLUSH TO WALL WITH SCREWS

- PAINT EXPOSED FASTENERS TO MATCH SIGN PANEL
- NON-ILLUMINATED

COLORS / FINISHES



FONT: RF RUFO



JOB #: 278808-R1
DATE: 08.25.2022
DESIGNER: L. Holton

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ESIGNER: L. Holton	5	00.00.00	XX	XXXX
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ROJ MGR: S. Carter	9	00.00.00	XX	XXXX
NOJ WIGH. S. Callel	10	00.00.00	XX	XXXX

CLIENT APPROVAL	DATE
LANDLORD APPROVAL	DATE



CALIBER COLLISION 958 S. Church St. Smithfield, VA

SHEET NUMBER

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PRELIMINARY DRAWING



PROPOSED SCALE: N.T.S.

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070000 B4	REV. DATE BY		BY	DESCRIPTION	CLIENT APPROVAL	DATE
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