

December 27, 2022

TO: SMITHFIELD TOWN COUNCIL – FINANCE COMMITTEE

SUBJECT: FUEL DELIVERY SERVICES

The Town of Smithfield issued an Invitation for Bid (IFB) for qualified offerors to provide diesel fuel delivery services on an as needed basis as well as emergencies. The Town only received one proposal in response to the advertised IFB and it was from Tidewater Petroleum Cooperative, Inc. (Southern States).

The bid received was thoroughly reviewed based on the scope of service. It was determined that Tidewater Petroleum Cooperative, Inc. meets the Town's requirements and found to be a responsive and responsible bidder; therefore, Town staff recommends awarding the Fuel Delivery Services contract to Tidewater Petroleum Cooperative, Inc.